

Bristol Computer Support Limited

22 Belvoir Road, Bristol, BS6 5DJ
 Tel: 07966 497090
 Tel: 0844 846 0225
 E-Mail: support@bristol-computer-support.co.uk

PC Audit Sheet	Asset No:	
-----------------------	------------------	--

Company:		Site Location:	
Site Address:		Revision Date:	
PC Name:		Administrator Password:	
Desc:		Domain Name:	
User Name:		My Docs Location:	

IP Address:		Gateway:	
DNS:		Alt DNS:	

Windows Version:	<input type="checkbox"/> XP <input type="checkbox"/> Vista <input type="checkbox"/> W7	Office Version:	<input type="checkbox"/> 2003 <input type="checkbox"/> 2007 <input type="checkbox"/> 2010
Service Pack Installed:	<input type="checkbox"/>	Service Pack Installed:	<input type="checkbox"/>
Antivirus software:		E-mail Software:	
AV Uptodate?:	<input type="checkbox"/>	Cleaned Temp Files:	<input type="checkbox"/>

Outlook (Tools, Options, Other)

Remove Auto Archive Option:	<input type="checkbox"/>
Remove Mark Message As Read In Preview Option:	<input type="checkbox"/>

Printers Installed:

Additional Software (attach licences):

Notes: